



## Ministry Booth Info and Guidelines

- Anyone wanting to set up a ministry info booth at AYC must be approved ahead of time by AYC staff
- Tables/tablecloths will be provided at no cost in Governor's Hall 1 in the Convention Center
- Booth setup must take place between 11 am and 4 pm on the Friday of AYC
- All booths must be setup for informational purposes only. *There can be NO selling of any type of product. Any giveaways at the booth must be pre-approved by AYC staff*
- Any larger booth setup/electrical needs must be pre-approved by AYC staff
- All supplies for booths must be brought in through the front (south side) of the Convention Center (via elevator in hallway or downstairs/escalators). No access will be given through the back of the halls where roll up doors and loading docks are
- For any questions or to contact AYC about setting up a ministry booth, contact Doug Goodman at [arkansasyouthconference@yahoo.com](mailto:arkansasyouthconference@yahoo.com) or DM on Facebook
- All requests must be in by one week prior to AYC (by contacting Doug). Space is limited and not guaranteed so please make your request asap.
- AYC ALLOWS UP TO THREE (3) VOLUNTEERS TO HELP WITH EACH BOOTH. These complimentary wristbands can be picked up at Osage Room on arrival.
- College ministry booths are coordinated through Jack Cross at 870-308-0514- contact him and get guidelines if you plan on representing a college ministry
- \*If you'd like a slide to be displayed on the big screens during announcement loops, send an HD 16:9 JPEG to [TSTOOPS17@GMAIL.COM](mailto:TSTOOPS17@GMAIL.COM)